



**TRAFALGAR COMMUNITY DEVELOPMENT
ASSOCIATION**

ANNUAL REPORT

2004-05

21 July 2005

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AGENDA

Sixth Annual General Meeting

Thursday, 21 July 2005

7.30pm

- 1. Welcome**
- 2. Apologies**
- 3. Minutes from the previous Annual General Meeting**
- 4. President's Annual Report**
- 5. Treasurer's Annual Report**
- 6. Sub-committee Reports**
 - Battle of Trafalgar 2004
 - Battle of Trafalgar 2005
 - Traf News
- 7. Amendment to Constitution**
- 8. Election of new committee members**
- 9. Guest Speaker – Ron Lock 3GG**
- 10. Close and refreshments**

MINUTES OF THE 2003-04 ANNUAL GENERAL MEETING

FIFTH ANNUAL GENERAL MEETING

Thursday 15 July, 2004
Minutes

MINUTES

- 1. Attendance:** Barry Lane, Michael Fozard, Judy Bishop, James Brown, Craig Holmes, Sylvia Findlayson, Max Gibson, Mick Bourke, Nathan Anderson, Brendan Kingwill, Marg Godwin, David Balfour, Phil Vitale, Laurie Huffer.
- 2. Apologies:** D Hoare, Steve Chapple, Syd Deam
- 3. Minutes of the Previous Annual General Meeting** Accepted as correct by James Brown, Craig Holmes
- 4. Business arising**
 - 7. Amendment to Constitution** needs to be resubmitted.
 - 8. Election of office bearers** Duncan Wade's position on the committee was withdrawn due to a conflict of interest, being employed through the TCDA in his position as Community Development Officer.
- 5. President's Annual report** presented by Mick Bourke
- 6. Treasurer's Annual Report** presented by Marg Godwin and seconded by Judy Bishop.
- 7. Appointment of Auditor** Maree Wall has accepted as auditor for the TCDA.
- 8. Sub-committee Reports**
 - **Battle of Trafalgar 2003** (Judy Bishop)
 - **Battle of Trafalgar 2005** (Craig Holmes)
 - **Community Development (Youth)** (James Brown)
 - **Trafalgar Wireless** (Nathan Anderson)
 - **Trafalgar Website** (Nathan Anderson)
 - **Economic development** (Murray Cook) no report
 - **Membership** (Marg Godwin)
 - **Traf News** (Mick Bourke)

9. Amendments to Constitution

Move:

Subject to the approval of the registrar of Incorporated Associations, the Constitution of the TCDA be amended by substituting the current Aim and Objectives with the following Vision, Mission and values.

VISION

Trafalgar is the most liveable town.

MISSION STATEMENT

We will actively work with the Trafalgar Community to enhance its social, environmental and economic future.

VALUES

The TCDA, as a member of the Trafalgar community, values:

- Trafalgar residents feeling safe
- The community valuing and supporting families and embracing people of all ages.
- People having pride in our community.
- The community supporting local people, businesses and organizations.
- The community appreciating and valuing the environment.

Motion moved by Craig Holmes and Marg Godwin. Carried.

Move:

Subject to the approval of the Registrar of Incorporated Associations, the following additional sub-rules be inserted into the Constitution of the TCDA:

22(4) A person co-opted pursuant to sub-rule 22(3) hereof shall not ever be eligible again to be co-opted, but shall be eligible to stand for election.

22(5) No member of the Committee of Management shall be eligible to stand for re-election after the completion of three consecutive terms in office (and for the purpose of this Sub-Rule a term in office shall include the period of holding office as a substituted member as provided for in Sub-Rule 22(1) hereof or as a co-opted member as provided for in Sub-Rule 22(3) hereof). Any such person who is ineligible by being a member of the Committee of Management for three consecutive terms shall nevertheless be eligible to stand for election after the completion of two years of not holding office as a member of the Committee of Management.

Motion moved by Mick Bourke and seconded by Judy Bishop. Carried.

8. Election of new committee members

Nominations for 2-year terms were called by Councillor David Balfour, they being
Dorothy Hoare
Nathan Anderson
Craig Holmes
Marg Godwin

Max Gibson and Michael Fozard moved and seconded that these nominations be accepted.

As six vacancies exist, all these nominations were then accepted.

Two 2-year vacancies exist and remain unfilled.

9. Guest Speaker.

Councillor David Balfour addressed the meeting with insights into his experiences as a Baw Baw Shire Councillor over the last 12 months.

10. Close and refreshments

Meeting closed at 9.15pm

PRESIDENT'S REPORT

Welcome to the sixth Annual General meeting of the Trafalgar Community Development Association (TCDA). This is my third and final report as president. The past 12 months has seen the TCDA, more than ever, involved in a number of activities.

Strategic Plan

The announcement by the Department for Victorian Communities that the TCDA was successful in its application for almost \$240,000 to employ a community development officer to project manage the implementation of the strategic plan was the year's highlight.

An arrangement with the Baw Baw Shire saw an agreement ultimately being reached that resulted in John Ernst being appointed to the position, commencing in January this year. It was agreed between the TCDA and the shire that the community development officer would be employed by the shire as the TCDA did not have the infrastructure to employ.

A memorandum of understanding has been entered into between the TCDA and shire which details the reporting and accountability requirements for the community development officer, the TCDA, Baw Baw Shire and the strategic plan's Project Board.

The latter was formed by the TCDA to ensure that there is ongoing community involvement in the supervision of the strategic plan, which will be a rolling three-year plan. That is, as one year is completed, the plan is reviewed, with a new third year included. The first review will occur next month in August.

Supervision of the plan also involves ongoing monitoring by the Project Board, with the community development officer providing monthly reports to it and to the Trafalgar community through a monthly article in the Traf News.

The overall objective of the strategic plan is to increase community leadership, as distinct from community leaders. This ensures that when a leader moves on, the impact is reduced as there are other people ready to assume that mantle. We are in the early stages, however, I think that there are clear signs that it is happening already. There are certainly signs that in the first six months of the plan, that some groups are starting to think strategically.

The TCDA approached Monash University Churchill campus to ascertain whether it would be interested in arranging for a post graduate student to undertake a Doctor of Philosophy (PhD) thesis on the community building activities that Trafalgar is undertaking. It readily agreed, and will contribute \$30,000 of the \$60,000 required for the PhD scholarship. Discussions have commenced with local and state government for the balance. It is expected that this study will commence in the second half of 2005.

The Trafalgar community is beginning to be seen as a leader in community change. As I have said on a number of occasions, we, as a community, should take charge of our future, and give direction to State and Local Government as to Trafalgar's future, and not have that future imposed upon us.

Our leadership became apparent recently when I was invited to give a presentation to a Community Planning and sustainability workshop conducted by the Municipal Association of Victoria. It was interesting to note that of the six presenters, ours was the only one from a community – the others were from local government. It is clear that we are one of the very few communities that is driving community change.

Traf News

The TCDA continues to print the Traf News on a monthly basis. The feedback received continues to give weight to the proposition that the paper is the primary source of communication and information for the Trafalgar Community.

Battle of Trafalgar

This annual festival continues to be successfully led by the TCDA in conjunction with the Rotary Club of Trafalgar and interested residents. The festival in 2004 was, once again, successful, and congratulations go to Judy Bishop and her small team. The successes of previous years continue: the Art Show; and Garage Sale are two examples.

This year sees the 200th anniversary of the original battle between Britain's Admiral Lord Nelson and the French and Spanish Naval forces off Cape Trafalgar. Planning for Trafalgar's festival has been underway for two years under the stewardship of Craig Holmes. The committee has put in a significant amount of time in planning the event which promises to be very successful.

Website

The TCDA's website – www.trafalgar.org.au is about to be further developed. The additional information placed on it such as the strategic plan, the recreation precinct strategic plan, and the Traf News has seen an ongoing increase in people accessing it. The website's design has seen input, originally from the TCDA's Nathan Anderson, then students from the Trafalgar High School, and recently, Josh Pabst has brought it all together. I thank them all for their work in this emerging mode of communication.

Residential Developments

The two residential developments have emphasised the need for a study of Trafalgar's future infrastructure requirements to ascertain the impact that the developments will have on the Trafalgar community. The TCDA forwarded a detailed proposal to the Baw Baw Shire late last year for \$40,000 to go towards such a study. The shire has agreed to provide that sum to enable the study to be undertaken. The TCDA, through the strategic plan's Project Board, will work closely with shire personnel over the next few months to enable the study to occur.

The TCDA wrote to the Shire stating that it believed the shire should impose a Development Fund on all new developments. This occurred as the TCDA was concerned that new developments occur without the developers necessarily putting anything else back into the community. The shire has decided to impose a Development Fund on all new developments. Unfortunately, it cannot be imposed on Trafalgar's developments.

The new developments will result in change to the community, therefore, I repeat that it is very important that we, the Trafalgar community, have significant input in managing that change.

Youth Resource Centre

The strong relationship between the TCDA and the Trafalgar Youth Resource Centre (TYRC) continued during the past year. Discussions have continued throughout the year to determine whether the two organisations could amalgamate, with the TYRC becoming a sub-group of the TCDA. A number of issues were identified, with most being resolvable. Unfortunately, the issue of public liability, in particular the Rotary Club's insurance covering public liability was at risk if the Rotary Club's involvement in the TYRC was altered.

Whilst discussions will continue as to the best way the two groups may be involved with one another, the important thing is that the positive relationship between the two groups remains strong and positive, and that both have a strong commitment to Trafalgar's youth.

Recreation Precinct

As the result of involvement from the TCDA, the Trafalgar Recreation Reserve, Trafalgar Equestrian Park and the Public Hall committee, the Trafalgar Recreation Precinct Strategic Plan was developed and has been presented to the Baw Baw Shire and Department of Sustainability and Environment. The plan proposes a multi-staged approach to meeting Trafalgar's future team-based and recreational needs. This involves the shire, in partnership with the Trafalgar community, undertaking a further, more detailed, study prior to it purchasing land. This plan was a fine example of various groups coming together for a common cause.

Council has allocated funds to purchase the land. A recent meeting between those involved in the Recreation Precinct Strategic Plan and Council representatives resulted in Council agreeing to undertake the subsequent more-detailed plan prior to purchasing the land. This latter plan will clearly articulate Trafalgar's team-based sporting requirements as related to the recreation precinct.

Baw Baw Towns Network

The TCDA continues to be represented on this network, which consists of the various progress associations within the Baw Baw Shire which come together on a regular basis to discuss matters of relevance to one another.

Railway Station building

The TCDA's involvement in improving the railway station building and obtaining an occupant culminated in it organising a petition of 817 signatures, which was tabled in the lower house of the Parliament in May. Since then, a public announcement has been made that negotiations are occurring with a prospective tenant. I believe that the negotiations and the petition are not coincidental.

Community Newspaper Association of Victoria

A working party was formed following the successful inaugural Community Newspaper Conference held last November to investigate the feasibility of a Victorian-wide association for community newspapers. The TCDA, through the Traf News, was represented in the conference organising committee, and is represented on the subsequent feasibility working party. At the meeting held on Saturday last, 16 July, at which a number of community newspapers from various parts of Victoria were present, it was agreed to form the Community Newspapers Association of Victoria. A committee was formed, of which Kellie Asmussen from the Traf News is a member and I am its president.

Baw Baw Shire

I like to talk about a concept I call "community partnership" – it is one where local community groups such as the TCDA and its local government, in our case, the Baw Baw Shire work within the spirit, rather than by the letter, of any plans, activities or relationships that may be in existence.

The TCDA has made a conscious effort to work closely with the Shire to develop a positive relationship.

I believe that we (i.e., the TCDA and Shire) are succeeding in this regard, and that our relationship is one where we can now talk to one another in an open and honest manner (taking into account that we both have matters of confidentiality that cannot be discussed with the other).

Community partnerships don't start easily. They don't necessarily sit comfortably with everyone. It puts people out of their comfort zones. Some council staff see what we are doing, especially the community

planning, as being council business. Some community members agree with that – they also see it as the responsibility of council.

There needs to be a culture change by both council and community.

Communities must recognise that they have to take a lead role in change – they must fashion the change - provide direction to government, rather than have change imposed upon them.

The TCDA congratulates Glenn Patterson on his appointment as Chief Executive Officer of the Baw Baw Shire. I am sure that the positive relationship between the TCDA and Baw Baw Shire councillors, managers and staff will continue. Certainly, early discussions with Glenn indicate that he will listen. I also think that if the Trafalgar community continues to put forward detailed and reasonable (even if optimistic) submissions, Glenn will support us.

I thank John Dyer for his support to the TCDA over the years and wish him well in his retirement.

Particular thanks are extended to Cr David Balfour, who has been a strong advocate of the TCDA, and indeed, the Trafalgar community.

Kleenheat Gas Community of the Year Award

The TCDA was nominated for the Kleenheat Gas Community of the Year Award by the Trafalgar Rotary Club in recognition of its activities. The TCDA was a finalist in the event, won by the Dartmoor and District Progress Association. Whilst not winning the award, the TCDA was pleased that it reached finalist stage as there was a large number of nominees.

Yarragon progress association

I was approached by a group of Yarragon residents who were investigating the feasibility of forming a progress association similar to the TCDA. I gave presentations at two meetings on the advantages of a town having a progress association. That community is still working through the processes to establish the association.

Motion

A motion was to be put to you tonight to change the TCDA's financial year from July-June to June-May, which would have allowed the TCDA committee more time to present audited financial statements to its members. Unfortunately, our auditor has advised that as the TCDA is GST registered, the financial year must remain as July-June. Consequently, when we reach that agenda item tonight, I will seek that the motion be withdrawn.

Thanks

In concluding, none of the many activities the TCDA committee has undertaken in the past twelve months could have occurred without a very dedicated committee. I thank them, both individually and collectively – vice-president Craig Holmes, secretary Judy Bishop, treasurer Marg Godwin, and committee members Nathan Anderson, Dorothy Hoare, James Brown and Janine Webb (who was seconded recently to the committee). I also thank John Carney, who attended many meetings as an interested person, and who contributed significantly to it.

The TCDA's constitution provides that any person may serve on its committee for no more than three terms, that is, six years. Judy and I have now reached that milestone, and consequently, we are now ineligible to stand for re-election for the next two years.

I think this is a strength in the TCDA. It ensures that there is regular turnover of people on the committee, and more importantly, on its executive. It ensures new people need to be brought onto the committee and that there be ongoing change in its leadership. This is extremely important for a progress association such as the TCDA.

I will close by paying special thanks to Judy Bishop. Judy has been involved with the TCDA for its six years of existence, all but one as its secretary. She has been a mainstay in the Battle of Trafalgar Festival, and was on the formation committee that investigated the establishment of the TCDA in 1998.

She has been invaluable to me personally.

I think that the Trafalgar community has, however, not lost Judy. I'm sure she will continue to be a very valued and active community member working participating in Trafalgar's future. Congratulations also go to Judy for receiving a scholarship last year which saw her travelling to the Americas to study the relationships between communities and their schools.

I wish the TCDA well in the future, and will, at the TCDA's pleasure, remain linked to it through my role as the chair of the strategic plan's Project Board.

MICK BOURKE
President
21 July 2005

FINANCIAL REPORT GENERAL

Profit & Loss Statement

1 July 2004 o 30 June 2005

	2004-05	2003-04
INCOME:		
General		
TCDA Memberships	\$ 214.50	\$ 291.50
Grants	\$ 880.00	\$6,600.00
ATO Refunds	\$ 278.00	\$ 61.00
Sub Total	\$1,372.50	\$ 6,952.50
Battle of Traf Income:		
Raffle, Art Show Takings	\$ 1,688.35	\$1,498.95
Baw Baw Grant	\$ 1,650.00	\$1,750.00
Garage Sale Fees	\$	\$ 675.00
Float	\$ 1,200.00	\$ 600.00
Float (2)	\$ 200.00	\$ 100.00
Sub Total	<u>\$4,738.35</u>	<u>\$ 4,623.95</u>
TOTAL INCOME:	\$6,110.85	\$11,576.45
EXPENSES:		
General		
Bank Fees	\$ 25.10	\$ 26.10
Office Supplies	\$ 633.50	\$ 101.45
Florist	\$	\$ 42.50
ATO BAS Payment	\$ 147.00	\$ 26.00
Australia Post	\$ 115.16	\$ 165.50
Miscellaneous Food etc	\$	\$ 18.01
Carols By Candlelight	\$ 80.00	\$ 442.00
Glenlyon Consultants	\$	\$6,600.00
McIntosh Consultants	\$	\$ 692.00
Uralla Grant	\$	\$1,500.00
Community Grants Sub	\$	\$ 45.00
Consumer Affairs Victoria	\$ 35.00	
Computer/IT	\$1,148.91	
TCDA Banner	\$ 727.50	
Awards Ceremony	\$ 225.00	
Seminar expenses	\$ 120.00	
Miscellaneous	\$ 210.00	
	\$3,467.17	\$ 9,658.56
Battle of Trafalgar		
Float	\$ 1,400.00	\$ 700.00
Band	\$ 250.00	\$ 200.00

Skate Park DJ	\$	\$ 100.00
Beverages	\$ 112.00	\$ 122.99
Stationary & Post	\$ 85.65	\$ 343.78
Ambulance	\$ 250.00	\$ 150.00
Graphic Design	\$ 650.00	\$ 500.00
Girl Guides	\$	\$ 607.50
Trophies	\$	\$ 331.60
S/Ship Pony Club	\$	\$ 200.00
Food & Misc	\$ 628.41	\$ 646.17
Bus Hire	\$	\$ 104.70
Liquor Licence	\$ 52.70	
Art Sales commission	\$ 446.40	
Signage	\$ 352.00	
	<u>\$4,227.16</u>	<u>\$ 4,028.27</u>
<u>TOTAL EXPENSES:</u>	<u>\$7,694.33</u>	<u>\$13,686.83</u>

Summary

Opening Balance	\$10,798.54	\$12,908.92
Income 1/7/04 – 30/6/05	\$ 6,110.85	\$11,576.45
Sub Total	\$16,909.39	\$24,485.37
Expenses	\$ 7,694.33	\$13,686.83
BALANCE AS AT 30 June 05	<u>\$ 9,215.06</u>	<u>\$10,798.54</u>

RECONCILIATION STATEMENT

Bank Balance 30 June 2005	\$9,291.56	\$10,798.54
Less: Unpresented Cheques	<u>76.50</u>	<u>\$ 0.00</u>
Carried Forward to 1 July	<u>\$9,215.06</u>	<u>\$10,798.54</u>

FINANCIAL REPORT

Profit & Loss Statement

BATTLE OF TRAFALGAR

(Account established March 2005)

INCOME:

General

Grants	\$ 6,600.00
Sub Total	\$ 6,600.00

TOTAL INCOME: **\$6,600.00**

EXPENSES:

General

Fun Factory	\$ 100.00
Bank Fees	\$ 0.70
Printing	\$ 578.60
Sub Total:	\$ 679.30

TOTAL EXPENSES: **\$679.30**

Summary:

Opening Balance	\$ Nil
Income 1/3/05 – 30/6/05	\$ 6,600.00
Expenses	<u>\$ 679.30</u>
BALANCE as at 30 June 2005	<u>\$ 5,920.70</u>

RECONCILIATION STATEMENT

Bank Balance 30 June 2005	\$5,920.70
Less: Unpresented cheques	<u>\$ 0.00</u>
Carried Forward to 1 July 2005	<u>\$5,920.70</u>

AUDITOR'S REPORT

I HAVE EXAMINED THE BOOKS OF ACCOUNT, BANK STATEMENTS, CHEQUE BOOKS AND RECEIPT BOOKS OF TCDA INC., AND RELATED SUBSIDIARY, AND CROSS CHECKED ALL ENTRIES. THE ACCOMPANYING PROFIT AND LOSS STATEMENT SHOWS THE TRUE POSITION OF THE ORGANISATION AS AT 30 JUNE 2005

(Signed) Marie T Wall (FNPA)
19 July 2005

Margaret Godwin
Treasurer
21 July 2005

FINANCIAL REPORT

Profit & Loss Statement 1 July 2003 to 30 June 2004

TRAF NEWS

	2004-05		2003-04	
Receipts:				
Advertising	\$19,244.24		\$15,910.90	
Printing	\$ 1,495.76		\$ 1,532.97	
Subscriptions	\$ 187.67		\$ 114.75	
Interest	\$ 3.84		\$ 3.23	
Miscellaneous	\$ 427.32		\$ 563.00	
G S T	<u>\$ 2,110.25</u>	<u>\$23,469.08</u>	<u>\$ 1,755.88</u>	19,880.73
Expenditure:				
Computer Equipment	\$ 988.74		\$ 3,809.07	
Distribution	\$ 1,040.00		\$ 870.00	
Stationery*	\$12,926.01		\$ 9,431.67	
Insurance	\$ 1,962.22		\$ 1,653.08	
Miscellaneous	\$ 3,014.57		\$ 3,998.03	
Fees/Taxes	\$ 1,051.80		\$ 567.45	
G S T	<u>\$ 1,655.24</u>	<u>\$22,638.58</u>	<u>\$ 1,627.73</u>	<u>\$21,957.03</u>
PROFIT / (LOSS)		<u>\$ 830.50</u>		<u>(\$2,076.30)</u>

	SUMMARY		
Statement balance 30 June	\$ 6,011.13		\$ 7,806.13
Income			
Receipts	\$23,469.08		\$19,880.73
Plus: Unreceipted deposits	\$ 0.00		\$ 281.30
	<u>\$29,480.21</u>		<u>\$20,163.03</u>
Less: Expenditure	<u>\$22,638.58</u>		<u>\$21,957.03</u>
	<u>\$ 6,841.63</u>		<u>\$ 6,011.13</u>

*Phone, Postage & Stationery

2004-05**2003-04****RECONCILIATION STATEMENT**

Statement balance 30 June 2005	\$ 6,891.63	\$ 6,011.13
Less: Unpresented cheques	<u>\$ 50.00</u>	<u>\$ 0.00</u>
Carried Forward to 1 July 2005	<u>\$ 6,841.63</u>	<u>\$ 6,011.13</u>

FUNDS AVAILABLE

Reconciled Statement Balance	\$ 6,841.63	\$ 6,011.13	
PLUS: Outstanding Advertising	\$ 2,989.00	\$ 4,415.50	
Printing	\$ 150.00	\$ 173.25	
Subscriptions	<u>\$ 148.50</u>	<u>\$ 24.52</u>	\$ 4,613.27
		\$10,129.13	\$10,624.40
LESS: Prepaid Advertising		<u>\$ 205.00</u>	<u>\$ 313.50</u>
		<u>\$ 9,924.13</u>	<u>\$10,310.90</u>

CLASSIC ACCOUNT (Depreciation)

Balance: 30 June 2004	\$2,379.06	\$ 0.00
Transfers:	\$1,500.00	\$2 375.00
Interest:	<u>\$ 58.31</u>	<u>\$ 4.06</u>
Statement balance 30.06.2005	<u>\$3,937.37</u>	<u>\$2,379.06</u>

DEPRECIATION SUMMARY

Total Cost of Assets as at 30/6/04	\$48,753.00	
Plus assets purchased	<u>\$ 950.00</u>	
Total cost of assets as at 30/6/05		\$49,703.00
Depreciation – previous years	\$24,120.00	
Depreciation 1/7/04 – 30/6/05	<u>\$ 9,868.00</u>	<u>\$33,988.00</u>
Asset value 30 June 2005		<u>\$15,715.00</u>

AUDITOR'S REPORT

I HAVE EXAMINED THE BOOKS OF ACCOUNT AND RELATED DOCUMENTS OF TRAF NEWS FOR THE FINANCIAL YEAR ENDING 30 JUNE 2005 AND FIND THAT THE BOOKS OF ACCOUNT HAVE BEEN KEPT ACCORDING TO ACCOUNTING STANDARDS. THE ACCOMPANYING FINANCIAL STATEMENTS SHOWS THE TRUE POSITION OF THE ORGANISATION AS AT THAT DATE

**(Signed) Marie T Wall (FNPA)
12 July 2005**

**KATHY O'CONNELL
Treasurer
Traf News
21 July 2005**

SUB-COMMITTEE REPORTS

BATTLE OF TRAFALGAR FESTIVAL 2004

The Battle of Trafalgar Festival continues to be an outstanding opportunity to stimulate community building in Trafalgar. The programmed events are flexible each year, new ideas evolving as different people and organizations become involved.

Several events show strong support. The Great Garage Sale Day is becoming a significant draw card for visitors to the town and regionally recognised and supported. The Girl Guides of Trafalgar now feel ownership of this fund raising opportunity and have reflected favourably on ideas to further improve the event. This could now become a stand-alone activity outside the festival calendar if considered appropriate or necessary. The profits to the Guides, of \$15 per garage with a minimum of 50 garages now proving the norm, has taken financial pressure off this small group, which in turn will help sustain their organization and, in fact, enliven the group.

The High School Drama Fest was an exciting new event, attracting good audiences over two nights in the High School Arts facility. Once again, the festival was the catalyst to instigate this event, which now created, could be successfully held outside the festival calendar. We are constantly seeking ways to involve local youth and interact positively with the schools.

The 2004 festival included a “Back To Trafalgar High School” which added a new dimension to planning. In some cases this event impacted favourably, by highlighting the progress of our community and festival to past residents. In other ways it hindered the involvement of many locals as spectators or participants, as they were otherwise occupied with friends and family and chose alternative celebrations.

The Fun Run and Fun Walk organisers suffered the impact of Baw Baw Shire regulations at the last minute, which had not been enforced or detailed in previous years. While the Fun Run planners managed to satisfy requirements for road use and public safety, the walk volunteers felt the ‘fun’ factor was removed and they lost momentum to proceed with the event. This has all been a learning curve that can be used as an opportunity to improve on planning and communication.

The Uralla Hill Challenge was a new idea to create interest in, and awareness of, this unique nature reserve in our town. Wholly organised by the Management Committee of the reserve, it proved to be good fun, though not well supported. Extra efforts at advertising and signage, plus a more rigorous course are planned for this next year. The committee is also keen to use the festival this year to open their new ‘easy access’ track.

Sporting events do not feature highly in the festival program. October is between seasons for many major sports and out of season for some others (e.g., Polo Cross). The efforts by local bowling clubs, the pony club and the Golf Club to create the Battle of Trafalgar Plate, etc., are welcomed and significant thank you. The BMX Event was interrupted again by wet weather, causing difficulties for track preparation and communication to participants.

The annual Art Exhibition held its place, once again with an opening night and Devonshire teas available during the weekend. Special thanks are due to Lorinda Lovitt for taking over as organiser in my absence

and to our guest local artist, Julia Crawford, for her contribution. The Rotary Club continues to support this event, by collecting, setting up and dismantling the stands, all this help being vital to its short assembly time frame. Also the Inner Wheel members do a significantly important job by rostering their supervision over the two days. Ideally this exhibition would last for a week, enabling local school groups to attend. However, issues of facility availability, supervision and security of the art works do become obstacles to overcome.

I propose the idea that Trafalgar does well to have this annual festival, but it might not be the only way to foster and promote these community-building activities. Because the date of October can be threatening weather, and because there is so much work for a few hard-working committee members, the community might consider staggering a series of events over the year and advertise them on an annual calendar e.g., Fun Run, Garage Sale Day, Open Gardens, Drama Festival, Art Exhibition. Legal liability Insurance for these events however, is covered through the Festival program. I do believe an annual Trafalgar Day a vital plan, being 21st October, the date victory was achieved on the high seas of Europe! There are positives and negatives to a Festival, an issue I would like to consider debated across the community.

Special thanks to Craig Holmes, who acted as Chairperson during my absence, and to the efforts of Michelle Baker with the raffle, Marg Godwin as our treasurer, Dorothy Hoare for supporting the youth FreeZa team, Dawn Whitten with photography and Linda Child on everything else! Once again, we gratefully received sponsorship from the Baw Baw Shire, with local businesses contributing in a variety of ways. The voluntary Traf News team offer wonderful support, by printing and distributing fliers, programmes and general promotion.

I hope the 200th anniversary festival of 2005 creates enormous interest and markets our town's assets strongly, both to Trafalgar residents and the region.

JUDY BISHOP
Chair, Battle of Trafalgar Festival Committee 2004
21 July 2005

BATTLE OF TRAFALGAR FESTIVAL 2005

The past twelve months has seen the Battle of Trafalgar 2005 organising committee concentrating on finalising the program of events, seeking funding to run the festival and begin working on the finer details of the organising.

We are grateful to have secured funding from VicHealth for \$6,000. We will also be seeking funds from the Baw Baw Shire Council through their Community Assistance Grants.

The Rotary Club of Trafalgar has been generous with their expertise and time and will once again run the Rotary Trafalgar Day Ball on October 21. Rotary has also taken on the major project of commissioning a statue of Nelson, to be erected at a site yet to be decided. Michael Fozard has joined the committee to represent the Rotary Club.

We have been fortunate to have Lt Commander John Goss from HMAS Cerberus joining us on the organising committee. John has confirmed that the Cerberus Dance Band will provide the entertainment at the Ball, and the full Training Band will perform at the statue unveiling ceremony. Also at this ceremony, the Navy will provide a Ceremonial Guard and re-enactment team.

Mr John Lenders, Minister for Major Projects in the Victorian Government, and a former Trafalgar boy, will be performing the official unveiling of the statue. A visiting Royal Navy Commander will also give a presentation at this ceremony.

Public liability insurance remains a major issue, and Michael Fozard is seeking cover under a local government Section 86 bylaw.

Keith Sewell has been busy arranging the various activities for the Children's Carnival Day on Sunday, October 23. This will follow the Street Parade and other activities on Sunday morning.

We expect that the Street Parade will be well supported with many local organisations and businesses taking the opportunity to participate and showcase themselves to the community.

Rod Dixon has been instrumental in compiling a selection of sponsorship offers for businesses. These will be sent to local businesses in late June, and we look forward to a positive response. The packages represent good value for businesses, and we are grateful to the Traf News for offering advertising space as part of our offer.

I thank David Balfour, our local councillor, for attending many of our meetings and giving his full support to our committee. I know David has huge demands on his time, and for him to take the time to come along to provide his assistance, our committee is very appreciative.

Laurie Huffer has provided the historical perspective – not by virtue of his age, but his deep knowledge of all matters historical. Laurie is coordinating the role of the Historical Society in the festival.

Lyn Sephton represents the Lioness Club, and has provided the committee with a welcome female perspective.

John Ernst, our Community Development Officer, has attended the last few meetings and has been most helpful with his knowledge of local and state government resources and requirements.

Mick Bourke was the originator of the 2005 anniversary concept, and his planning and organising skills have been invaluable. Mick is the “big picture” man who is able to keep us on track when we stray from our original aims.

Judy Bishop has been committed to the organising of the annual Battle of Trafalgar Festival for some years. Judy’s vision, determination, drive and hard work have been invaluable on our committee. It gives me great comfort to know that Judy is jointly coordinating the festival with me this year.

The next 4 months will certainly be busy with many details still to be finalised and arranged. We are hoping for strong volunteer support to assist at the festival, and of course we pray for good weather for our many outdoor events. I hope that next year I will be reporting on a successful and well-attended Battle of Trafalgar Festival 2005.

CRAIG HOLMES
Chair, Battle of Trafalgar Festival 2005
21 July 2005

TRAF NEWS

This is sixth Annual Report for the **Traf News**, which was first published in October 1999. Its establishment runs parallel with the TCDA. Since that date, **Traf News** has been published monthly, with the exception of January in each year when the **Traf News** committee and supporting volunteers have a break.

The Trafalgar community is increasingly contributing to the paper, with 32-36 pages often being the norm. This compares to an average of 24 pages during two years ago.

Volunteers

We continue to have a hard-working band of core volunteers, who act in supervisory roles, and form the committee. They are, in addition to me as the editor:

- Sub-editor - articles Kellie Asmussen
- Sub-editor – Compositors Robin Sefton
- Treasurer Kathy O’Connell
- Co-ordinator – Advertising Sales Marianne Tyler

The Traf News continues to be produced by a very small number of volunteers in its three operational areas – compositing, printing/collating, and advertisement sales. Special thanks go to all of the volunteers who have helped during the past year; the compositors, advertising salespeople, typists, contributors, folders and printers

Relationship with Regional newspapers

Our relationship with the Warragul and Drouin Gazette, in particular, and the Latrobe Valley Express, continues to be positive, with each permitting us to reproduce articles which are of interest to the Trafalgar community.

Historical Society Gazette

We continue to print the quarterly edition of the Historical Society’s Gazette.

Financial Statement

The financial position of the **Traf News** has not changed significantly over the past 12 months, with almost \$14,000 available (when the Funds Available and Depreciation accounts are added) compared to approximately \$12,500 last year.

Thanks go to Kathy O’Connell for the meticulous work she has undertaken on our finances once again. Special thanks are extended to Marie Wall, who has agreed to audit our records and providing a table of asset depreciation.

Hardware

We continue to purchase hardware for the paper. We currently operate on a network of five Apple Mac computers, which propose to progressively update as we purchase second-hand computers with more memory, etc., to take the space with necessary speed to compose the paper.

In summary, during 2004-05, we purchased one Apple Mac computer. We were donated one IBM compatible personal computer and five laptops (of which one was made available to John Ernst,

community development officer, one to Marg Godwin, treasurer, TCDA, and one to Kathy O'Connell, treasurer, Traf News. The remaining laptop will be disposed of as it is not functional. All of the hardware was second hand. We also disposed of one IBM compatible PC to GreenPC as it was obsolete to our needs upon GreenPC donating a more modern second hand computer.

Conclusion

In concluding, special mention is made of the members of the committee who have tirelessly put in many hours of work each month to publish the paper. I also make special mention to our advertisers who have supported us, and indeed, without them, **Traf News** would not exist.

MICK BOURKE
Editor
21 July 2005

OUTSTANDING/ONGOING ACTIONS 2004-05

- Website design
- Strategic Planning - ongoing
- 2005 Battle of Trafalgar planning
- Railway Station accommodation
- Community Notice board

ATTENDANCE RECORD AT MONTHLY MANAGEMENT COMMITTEE MEETINGS

	Jul 04	Aug 04	Sep 04	Oct 04	Nov 04	Dec 04	Jan 05	Feb 05	Apr 05	May 05	Jun 05	TOTAL
Anderson, Nathan	✓	✓		✓	✓			✓	✓	✓	✓	8
Bishop, Judy	✓	✓	✓			✓	✓	✓	✓	✓	✓	9
Bourke, Mick	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	11
Brown, James		✓	✓	✓			✓	✓				5
Godwin, Marg	✓	✓	✓		✓	✓	✓	✓	✓			8
Hoare, Dorothy		✓	✓	✓	✓	✓		✓	✓			7
Holmes, Craig	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	10
Webb, Janine*										✓	✓	2
Vacant												

- Janine Webb was co-opted as a committee member in May 2005
- No meeting held in March
- Judy Bishop overseas for October and November meetings

MOTION TO AMEND THE CONSISTUTION OF THE TCDA

Move:

Subject to the approval of the Registrar of Incorporated Associations, the following sub-rules be amended in the Constitution of the TCDA:

- 2.(1) “Financial year” means the year ending on 31 May.



